

From: JRC COM TECHNICAL HELPDESK
To: ambiente@comune.sanlazzaro.bo.it
Subject: Covenant of Mayors - SECAP San Lazzaro di Savena - Pre-contact message

Dear Covenant of Mayors Team,

The Joint Research Centre of the European Commission is in the process of analysing submitted Sustainable Energy and Climate Action Plans. The analysis is based on the following criteria:

General Criteria:

1. The SECAP is approved by an official body.
2. The mandatory data and information provided in MyCovenant are complete and correctly filled-in, as per the Reporting Guidelines.

Mitigation Assessment Criteria:

3. The SECAP clearly specifies the overall CO₂ reduction.
4. The results of the Baseline Emission Inventory (BEI) is provided and covers the key sectors of activity.
5. The SECAP lists a set of actions aimed at reaching the identified mitigation target in the mitigation key sectors, including at least 3 Key Mitigation Actions.

Adaptation Assessment Criteria:

6. The SECAP includes at least one adaptation goal.
7. The SECAP includes a complete local Climate Risk & Vulnerability Assessment (RVA).
8. The SECAP lists a set of actions aimed at reaching the identified adaptation goal(s), including at least 3 Key Adaptation Actions.

Non-compliance with one or more of these criteria will prevent the SECAP acceptance.

We have started the analysis of your SECAP and we acknowledge that you are seriously engaged in a path towards sustainability and aim at reducing CO₂ emissions and becoming climate resilient.

We have encountered several issues related to the **SECAP** submission in relation to some assessment criteria. This currently prevents us from proceeding with the analysis of your SECAP, in particular in relation to:

- **Criterion 2:** You have not reported any expected results by 2030 (in terms of Energy savings, renewable energy production and CO₂ reduction) in “My actions overview” template. Moreover, the SECAP templates have been completely provided in national language. We would like to remind you that the templates have to be completed in English.

In order to address these issues we advise you to:

- Complete the “My actions overview” template, providing all the relevant information (estimated CO₂ reduction, energy savings and/or renewable energy production by 2030) for each sector, coherently with the information already reported in the SECAP full document and in the “My actions details” template;

- Revise your templates and fill in your templates in English (only the SECAP full document can be uploaded in national language);

While addressing these critical issues, in order to present an excellent SECAP and template you are also encouraged to:

- We have noticed that the adaptation goal that you have indicated in your template is very generic: since the definition of adaptation goals (one as a minimum) tackling the main climate risk, with a quantitative approach, is required, we recommend to you to define a more specific description of your adaptation goal, identifying the related quantitative indicators to monitor the implementation of your goals;
- We have also noticed that the second part of your adaptation goal *“Realizzazione delle azioni di mitigazione con l'obiettivo di raggiungere una diminuzione delle emissioni di CO2 del 45,9%”* could be more related to the mitigation strategy than to the adaptation one. We recommend to revise your main adaptation goal, putting the focus on your adaptation strategy instead on the mitigation one. Alternatively, please improve the description of your main goal, in order to put in evidence its impact on adaptation strategy;
- Report a clear and more specific long-term vision so that it does carefully address both mitigation and adaptation to climate change;
- Although it is not mandatory, we advise you to complete the “Adaptation Scoreboard”, in order to check the status of the implementation of each step of the adaptation measures.

Once these issues have been addressed, please communicate this to us at JRC-COM-TECHNICAL-HELPDESK@ec.europa.eu We will then be in a position to finalize the analysis of your plan.

We are confident that you will do your best to meet your Covenant commitments.

Please do not hesitate to contact us for further information and support.

We thank you in advance for your kind collaboration.

Yours faithfully,

The JRC Covenant of Mayors Team
European Commission - Joint Research Centre



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